



Memo

Date: June 29, 2007

To: Media
Calendar/News Department

From: Andrew Spreadborough
Central Oregon Intergovernmental Council
WorkSource Redmond
541-504-3306

Subject: WorkSource Redmond One Stop Management Team Meeting

There will be a meeting of the **WorkSource Redmond One Stop Management Team** on Monday, July 9, 2007 at WorkSource Redmond, 2158 S.E. College Loop, Building #2. The meeting is scheduled from 2:00-4:00 PM. Agenda items include:

- Review of Central Oregon Workforce Investment Board strategic plan
- Development of inter-agency referral form
- Develop meeting room usage guidelines
- Review 2007-2008 action plan

For more information, contact Andrew Spreadborough, 541-504-3306.

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