

**Meeting of the
Regional Workforce Investment Board for
Klamath and Lake Counties**

August 10, 2007
WorkSource Oregon Klamath One-Stop
Klamath Falls, OR
12 – 1:30 p.m.

ATTENDANCE

Business/Industry:

Pamela Redding
Marc Kane
Dane Strausz
Scott Koch
Jerry Bowers
Archie Linman
Murf Karns

Public Partners:

Greg Chandler
Terri Carroll
Commissioner Bill Brown (Ex-Officio)

Guests:

Sylvia Pena
Stephen Williams
Lori Theros
Don Richie
Tom Moore
Ann McPherson Strunk
Perry Andrews
Kris Latimer (Staff)

MINUTES

- I. Call to Order and Introductions
The meeting was called to order by Vice Chair Dane Strausz and introductions were made.
- II. Approval of Minutes from June / July
MOTION: Motion was made by Greg Chandler and seconded by Terri Carroll to approve the minutes from the June and July meetings as presented. Motioned passed unanimously.
- III. Updates:

-Membership – Greg Chandler reported that the membership committee of Jerry Bowers, Dane Strausz and himself had received and reviewed five new applications to serve on the RWIB. The committee is recommending the following applications be forwarded by the RWIB to the county commissioners for appointment:
 - Linda Michaelson – Business / Industry
 - Tom Moore – WIA IB Provider
 - Lori Theros – Elementary Education
 - Ann McPherson – Secondary Education
 - Joe Hobbs – Tribal Representative
 - Susan Channer – At-Large Representative / Other

As part of the discussion members asked about the economic development position on the Board and recommended that Betty Riley (SCOEDD) be sent an nomination form.

MOTION: Archie Linman moved, seconded by Terri Carroll to approve the recommendation and to forward the applications to the respective counties for appointment. Motion passed unanimously.

-One-Stop Committee Report / Business Plan – Terri Carroll explained that the Region 11 Business Plan was in it's final form after many re-writes and work by the partners. She related that the group is satisfied with the plan for the time-being but that it will definitely be a work in progress. Specifically she would like to see the RWIB hold a strategic planning session where specific goals could be defined for the workforce system – eventually to be incorporated in the business plan, etc. Members completed a walk through of the facility when the regular agenda items of the day were completed.

MOTION: Archie Linman moved, seconded by Pam Redding, to approve the business plan as presented, realizing the document would continue to evolve. Motion passed unanimously.

IV. Identified Clusters in Oregon

Steve Williams, Regional Economist for Oregon Employment Department shared information regarding the theory of clusters and their potential in economic development endeavors. He explained that the Governor's Office and the Office of Economic and Community Development are supporting business/industry cluster development within the regions. He also referred to a new project underway, lead by Claire Berger and others to further develop the capacity of the regions and teams of partners to implement and support cluster development. Additional information will be made available soon.

V. RWIB Request for Proposals

Kris reviewed the request for proposals public announcement and process / policy included in the packet. Members are asked to forward comment to Kris by the end of August for consideration in September.

VI. Good of the Order

The next meeting of the Regional Workforce Board for Klamath and Lake Counties will be held on September 14th at the WorkSource Oregon Klamath One-Stop.

VII. The meeting was adjourned at 1:30 p.m. following the one-stop walk through required in OWA One-Stop Certification Policy.