



# Memo

Date: December 12, 2007

To: Media  
Calendar/News Department

From: Andrew Spreadborough  
Central Oregon Intergovernmental Council  
WorkSource Central Oregon Workforce Investment Board  
541-504-3306

Re: **Executive Committee Meeting** of the  
Central Oregon Workforce Investment Board Meeting

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There will be a meeting of the **Executive Committee** of the Central Oregon Workforce Investment Board on Tuesday, **December 18, 2007**. The meeting is scheduled from 11:00 AM to 12:30 PM at WorkSource Redmond, OED Conference Room, 2158 SE College Loop Building #2, Redmond. Agenda items include:

- Setting Agenda for COWIB Meeting, January
- Membership and recruitment update
- Review of WorkSource Survey process, report format
- Review and action on financial report, contract services invoices

For more information, contact Andrew Spreadborough, 541-504-3306. All Region 10 Workforce Investment Board meetings are open to the public.