

## SYSTEM PARTNERS COMMITTEE CHARTER

*The Oregon Workforce Alliance -- Vision for 2012:*

*To have been the driving force for an evolution in attitudes and behavior at every level, that embraces the necessity for Oregon's citizens, business and industry to "skill up," ultimately revolutionizing our rural economies.*

### Mission:

This committee is dedicated to the development and improvement of the Rural Oregon Workforce System resulting in relevant and responsive job seeker and employer services evidenced by an available and skilled workforce and the creation and growth of family wage jobs.

### Purpose:

This committee is to provide leadership to the Rural Oregon Workforce System and is intended to provide support rather than exert control over any one mandated partner in isolation or circumvent the regional capability to be responsive to its unique environmental needs.

### Members:

JJ McLeod (Chair), Joyce Aho (Co-Chair), Pat Davis, Tom Erhardt, Pete Bober, Art Hill, Selaina Miller, Ted Swigart, Tom Moore, Fernando Gutierrez, Julie Gassner

Lead Staff: Jeff Dickason, Melissa Metz

Total membership not to exceed 16.

### Roles & Responsibilities:

#### **Role**

Role 1: As the Oregon Workforce Alliance has responsibility for overseeing the success of the local integrated system, it is the role of this OWA subcommittee to provide leadership in fulfilling the corresponding responsibilities and forwarding those items requiring action by one or both boards for ratification.

#### **Responsibility**

- Draft the Memorandum of Understanding, an agreement between the LWIB and system partners with agreement of TOC, as to the roles and responsibilities as they relate to the planning and implementation of a comprehensive workforce system.
- Facilitate the implementation and continuously improve multi-disciplinary service integration
- Propose to the OWA for ratification

**Role**

Role 2: As the Oregon Workforce Alliance is designated as the one-stop operator, it is the role of this OWA subcommittee to provide leadership in fulfilling the corresponding responsibilities and forwarding those items requiring action by one or both boards for ratification.

**Responsibility**

integration measures which establishes minimums that are expected throughout the local area

- Facilitate the provision of services to citizens and businesses of rural Oregon as described in the MOU
- Track, analyze and communicate system performance data to support OWA evaluation activities
- Convene one-stop partners to continuously improve seamless service delivery
- Coordinate seamless service delivery between access points or specialized centers
- Define and provide a means to meet common operational needs i.e. “tool box”, training, technical assistance, etc.
- Develop or refine TOC/OWA policies related to the committee's mission and purpose to ensure consistency of service delivery throughout the local area i.e. one-stop and system certification

**Meeting Schedule:**

The System Partners Committee will meet at the biannual meeting of TOC/OWA and as needed to carry out the committee’s workplan. Initially the committee will meet every other week to provide leadership on the integration plan as it rolls out.