

Region 11 RWIB
July 13, 2007

Meeting held Via Conference Call

Attendance

<u>Business and Industry Reps:</u>	<u>Public Sector Reps:</u>
Scott Koch	Teresa Carroll
Marc Kane	Greg Chandler
Murf Karns	Gayle Yamasaki
Jerry Bowers	
Dane Strausz	
Pam Redding	
Tara Pritchard (?)	
Marty Demaris (labor/industry)	

Other: Perry Andrews, Kris Latimer

The meeting was called to order at 10:05 by Dane Strausz. Tara Pritchard, Chair was not able to stay on the call. Roll call was completed.

I. Region 11 RWIB Bylaws Action

Dane explained that the RWIB members had completed a review and update of the RWIB Bylaws and they were ready for final approval.

Murf Karns asked if changes to the Bylaws had been made since the last meeting, reflected comments made at that time by members. Kris Latimer explained that updates to the membership had been made to accurately reflect the One-Stop system in the region.

Marc Kane asked for clarification regarding quorum and asked if a quorum was present for this meeting. Kris attempted to explain that the current membership was somewhat in flux as many members have not resubmitted applications and it is unclear if they intend to continue to serve. Based on the information available – a quorum was present.

Marc asked that in the future, minutes reflect the attendance by category as well as the quorum requirement. It was agreed that this information could be included in future minutes.

ACTION: Murf Karns moved, seconded by Terri Carroll to approve the RWIB Bylaws as presented. The motion passed unanimously.

II. Region 11 One Stop Certification Action

Terri Carroll, Oregon Employment Department Manager explained that the partners had been working on the necessary pieces for One Stop Certification and were very close to completion. The partners are recommending that because they have not been able to finalize the One Stop Business Plan or have the Business / Industry Members of the RWIB complete a walk through that the RWIB recommend to the Oregon Workforce Alliance a Developmental Certification.

Kris explained that this would require a letter from Tara Pritchard as RWIB Chair – explaining the request and outlining steps to complete the certification. She also thanked Terri Carroll and Perry Andrews for their leadership and work on moving the certification process forward.

ACTION: Gayle Yamasaki moved, seconded by Marty Demaris to recommend a developmental certification of the Region 11 One-Stop Center located in Klamath Falls. The motion passed unanimously.

The group clarified that the next meeting of the RWIB would be held at the One Stop Center. Members took the opportunity to discuss the date and agreed to meet on 2nd Friday of the month – in August the meeting will be held on August 10th.

III. Review of Proposal requesting funding to support Business Resource Journal Action

Kris referred members to the letter received from Betty Riley – SCOEDD requesting financial support of a Klamath County Business Resource Guide. The letter explained that the guide is designed to bring together in one place an inventory of agencies and services which can provide economic development and workforce development assistance. The Guide provides a brief description of services provided and contact information for the following categories: Business Assistance, Employees, Employee Hiring and Training, Chambers of Commerce, City Agencies, County Agencies, State and Federal Agencies, Financing Programs, Utilities, and Emergency Services

The letter also explained that once completed, the guide will be given to existing businesses as part of SCOEDD's Business Retention and Expansion program, and that copies would also be made available to the Business Resource Network, Klamath Community College, the Chambers of Commerce, City and County Community Development Departments, the Small Business Development Center and other business access points. The Guide will also be available on SCOEDD's website (www.scoedd.org) with links to other organizations.

While members thought this would be a valuable tool – they were concerned that the guide was for Klamath County only, and also about providing funding for an unsolicited request. It was decided that an opportunity for funding/support informational item would be prepared for review by the RWIB. This informational item would provide an opportunity for other community based organizations to submit requests for funding to

support workforce, economic development and education related endeavors. (A first draft informational item along with criteria will be provided at the August 10 RWIB meeting, for review.)

- IV. Next Meeting – Meet in August or wait Until September
As described previously the RWIB will attempt to meeting on the 2nd Friday of each month – beginning on August 10.

**AUGUST 10 MEETING TO BE HELD AT WORKSOURCE KLAMATH
FALLS ONE-STOP BEGINNING AT NOON.**

- V. Meeting was adjourned at 11:00 a.m.