

**Meeting of the
Regional Workforce Investment Board
Region 11**

June 5, 2007, 11:30 – 1:30

Klamath Community Library & Lake County Courthouse – Juvenile Room

Membership Connected via Tele-Conference

Attendance:

Teresa Carroll	Greg Chandler	Marty Demaris	Commissioner Bill Brown
Lettie Garcia	Murf Karns	Scott Koch	Kris Latimer
Archie Linman	Tom Moore	Tara Pritchard	Pamela Redding
Don Richie	Kathryn Rutledge	Jan Swander	Gayle Yamasaki
Betty Riley	Paula Pence	David Alvarado	Perry Andrews
Ann McPherson	Kevin Bradley	Josh Lagalo	Lori Theros
Dane Strausz	Linda Michaelson		

AGENDA

- I. Call to Order and Introductions
Murf Karns – RWIB Chair, called the meeting to order at 11:40. Introductions were made and new members were recognized: Kathryn Rutledge, Pamela Redding, and Dr. Robert Edwards.
- II. Approval of Minutes from May
Action: Greg Chandler moved, seconded by Tara Pritchard to approve the minutes as presented. Motion passed.
- III. Updates:
 - Final Review and Approval of Bylaws
Copies of the bylaws were distributed and Tara Pritchard described briefly the changes which were made.

Tom Moore pointed out the following areas that still need attention:
 - There are inconsistencies in the “mandatory one-stop partner” membership section and that this section should be updated to reflect those partners which are participating as active members;
 - Under the section VIII. Meetings – the language still refers to two Boards, this should be updated to reflect the integration of the Lake and Klamath County memberships.
 - VIII. B Quorum / Voting – correct numbering

Murf Karns added that the Mandatory One-Stop Partner section of the minutes should be updated to include qualifications. Kris noted that this section should simply refer to TOC/OWA policy which defines membership and membership qualifications.

The group agreed to table the bylaws until the June 26th meeting when corrections could be made. Kris pleaded with members to please review the bylaws and provide input prior to the 26th if they see additional areas of concern. Comments should be e-mailed to Kris at kris@tocowa.org.

 - Membership Report
Greg Chandler reviewed the appointment of three new members as previously listed and recognized Linda Michaelson (Lakeview) who had just recently submitted an application. The membership committee (Greg Chandler, Jerry Bowers, and Dane Strausz) will review the application in the near future in order to make a recommendation to the Lake County Commissioners regarding appointment.

Kris Latimer distributed a matrix which shows membership to-date, based on a membership roster received from former RWIB staff last year. She explained that some updates had been made, i.e. the removal of members who are no longer participating. The matrix also shows which current members have submitted the required new RWIB membership application. Members who have yet to submit the application must do so prior to the June 26 meeting or they will be removed. Applicants pending appointment were also listed – the majority of which were public sector / at-large applications, which will be considered once the One-Stop process has been completed.

- Workforce Response Team Update

Teri Carroll shared information regarding the WRT's recent meetings and decisions related to funding. She explained that the current allocation must be obligated by August 31 and that project proposals were being solicited. The WRT will be writing a letter to the Governor requesting a waiver related to EWTF project criteria – as it will make it extremely difficult to use the funds in Lakeview. There was additional discussion regarding the WRT's decision to priority fund projects over \$10,000 and to only consider smaller projects if funds remain. The group was encouraged to give equal consideration to the merit of all proposals – regardless of the administrative costs of the projects, etc. The WRT will take comments into consideration.

- One-Stop Committee Report

Archie Linman asked Teri Carroll to report. Teri described the good work and progress being made by the partners to develop the Resource Sharing Agreement, and move forward with the deployment of one-stop operations. She distributed the draft RSA, which describes the partners participating actively in the One Stop – including Klamath Community College, Central Oregon Intergovernmental Council, Department of Human Services, KLETI, Oregon Employment Department, Oregon Human Development Corporation, and Oregon Vocational and Rehabilitation Services. The group will continue to meet to finish the RSA, etc. Teri mentioned that remodeling / reconfiguring of the OED office into the One-Stop Center would begin soon and that the group was excited about working together.

The RWIB decided to hold their June 26 meeting at the One-Stop Center.

IV. TOC/OWA Update

Kris Latimer shared information regarding several grants which have recently been submitted by The Oregon Consortium on behalf of the Area's member counties: \$1 million – Alternative Educational Pathways for Youth Offenders; \$5 million – USDOL WIRED Initiative Grant, \$400,000 Supplemental Grant for the Rural Oregon Partnership for Employment – Youth Offender Grant.

V. Officer Elections

Murf explained that the bylaws call for elections in June and nominations for Chair and Vice Chair would be accepted from the floor.

Archie Linman asked whether Murf was stepping down. Murf explained that he was retiring and would be leaving the area in the fall.

Nominations for President were requested: Archie Linman, seconded by Greg Chandler, nominated Tara Pritchard. Appointment passed.

Nominations for Vice-President were requested: Gayle Yamasaki, seconded by Archie Linman nominated Dane Strausz. Appointment passed.

VI. Special Presentation

12:40 – 1:00

Betty Riley, Executive Director

Betty Rile, Executive Director of South Central Oregon Economic Development District (SCOEDD), gave a brief presentation on the SCOEDD Comprehensive Economic Development Strategy. The Strategy includes six goals –

1. Promote the creation of quality jobs that pay in the top 10 of the statewide average.

2. Diversify the economy by creating economic opportunities in renewable energy.
3. Promote value added opportunities to capitalize on our natural and cultural assets.
4. Create a supportive environment that promotes entrepreneurship.
5. Strive for efficient government services / procedures to promote economic development and home ownership.
6. Assess and promote current and future workforce needs.

Betty distributed a copies of a power point presentation which go in to detail related to the goals – including strategies under each. The pdf is available on the Region 11 RWIB section of <http://www.tocowa.org>

VII. Good of the Order

Murf reminded members that the next meeting would be held on June 26 at the One-Stop Center.

VIII. Adjourn

The meeting was adjourned at 1:30 p.m.