



Morrow Umatilla Workforce Response Team

Providing workforce solutions to employers of Morrow and Umatilla County

MEETING MINUTES

February 12, 2008

Time: 11:00 a.m.

Attendees: Art Hill, Chair
Robin Bitrick
Deborah Hayward
Joe Eddy
Jue-Jue Withers-Lyons

Guests: Linda Valentine

Staff: Tara Bishop

Art Hill called the meeting to order at 11:00am.

A Letter of Appointment was received from The Confederated Tribes of the Umatilla Indian Reservation appointing Robin Bitrick as the representative for CTUIR. The alternate position will remain filled by Jue-Jue Withers-Lyons.

Motion: Deborah moved to approve the appointment of Robin Bitrick. Joe Eddy seconded. Motion passed.

A certificate of appreciation will be sent to Susie Calhoun thanking her for her dedication and time spent on the Workforce Response Team.

Motion: Joe Eddy moved to approve the minutes from the November, 2007 meeting. Deborah seconded. Motion passed.

NEW BUSINESS

Investment Plan: There was discussion regarding the need for a revision to our regional Investment Plan. A committee was appointed to review our existing plan and recommend changes to the full WRT. The committee will consist of Art Hill, Jill Miles, and Melissa Drugge.

The Department of Community Colleges and Workforce Development is in the process of compiling an annual report of regional WRT projects. A draft report was recently sent out by e-mail; unfortunately the section that highlighted region 12 was specific to Morrow County. Art Hill volunteered to put something together that will highlight our

region more appropriately. The deadline to submit the information to the State is March 1, 2008.

Review and Approval of Applications: Grant applications were received from Pendleton Woolen Mills, 1040 Avenue, Columbia River Community Health Services, Dr. Robert Johnson, Columbia River Garage Doors, and Eclipse Heating and Cooling with a total amount of requested funds at \$43,148. The MUWRT currently has \$23,247 available to obligate at this time.

Pendleton Woolen Mills has requested \$5,408.00 for BOLI, OSHA and Advanced Woven Fabric Design and Structure training for four employees.

MSP: Deborah moved to approve Pendleton Woolen Mills in the amount of \$5,408.00. Robin seconded. Motion passed.

Dr. Robert Johnson has requested \$10,625 for seven employees to attend the American Dental Association annual session. This training will provide up to the minute science and practice management continuing education courses.

MSP: Deborah Hayward moved to approve Dr. Robert Johnson in the amount of \$10,625.00. Joe Eddy seconded. Motion passed.

Columbia River Garage Doors has requested \$6,824.00 to train two employees in garage door installation, service and repair.

MSP: Art Hill moved to approve Columbia River Garage Doors funding request in the amount of \$6,824.00. Joe Eddy seconded. Deborah Hayward recused herself from the vote due to a potential conflict of interest. Melissa Drugge was contacted by phone for approval. Motion passed.

MSP: Robin moved to reject Columbia River Community Health Services. Deborah Hayward seconded. Motion passed.

MSP: Joe Eddy moved to reject Eclipse Heating and Cooling. Robin Bitrick seconded. Motion passed.

Funding requests from Eclipse Heating and Cooling and Columbia River Community Health Services were not approved at this time due to limited funds. Both companies have previously been awarded training funds from the MUWRT.

The Board reviewed the application from 1040 Avenue. This item was tabled until the next meeting pending more information from the business and the availability of funds.

Rescission: We will be facing a rescission in the near future but at this time we do not know how much the rescission will be or when it will happen. More information will be forthcoming.

OLD BUSINESS

PY 06 / 07 Project Update: A handout of Program Year 2006 and 2007 was provided.

The meeting was adjourned at 11:45.

NEXT MEETING DATE AND LOCATION

To Be Determined