

RWIB Chairs Meeting
April 19, 2007
1:30-3:30 pm
Homestead Building—Room 1

Regional Chairs

Scott Koch	Sheila Semling	Craig Schmidt
Bob Schroth	Marce Knight	

OWA Members

Larry Blount	Diana Corder	Pat Davis
Tom Erhardt	Jeff Hazen	Barb Higinbotham
Oscar Johnson	JJ McLeod	Tom Moore
Robin Popp	Tara Pritchard	Teri Simonis

TOC Board Members

Commissioner Rita Bernhard	Commissioner Bill Brown
Commissioner Bill Lennox	

TOC Staff & Guests

Tara Bishop	Jeff Dickason	Cindy Ferner
Julie Gassner	Deborah Hayward	Kris Latimer
Michael McCoy	Melissa Metz	Elisha Schilling
Kris Kennedy	Evelyn Roth	Andrew Spreadborough
Kayleen Warner	Susie Yeiter	

Youth Council

Kevin Bradley (Staff)	Leonard Norris
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Meeting Summary

I. Welcome and Introductions

Bob Schroth called the meeting to order at 1:37 p.m. and introductions were made.

MOTION: Scott Koch moved, seconded by Robin Popp to approve the minutes from January 2007. Motion passed unanimously.

II. OWA and RWIB Membership Policy—First Reading

Jeff Dickason reported for Kris Latimer that it has become evident that a policy related to the specific membership requirements of the Oregon Workforce Alliance and the Regional Workforce Investment Board would be helpful. Until now, membership related information has been dispersed across a variety of documents, state policy and the Workforce Investment Act.

The TOC/OWA Administrative office is being expected at an increasingly significant level to monitor RWIBs for compliance with policy and to assure a variety of standards in state policy are maintained. The policy provides a vehicle for TOC and the OWA to strive for consistency in membership and function across the area, allowing us to more expediently fulfill these expectations.

A copy of the draft OWA/RWIB membership policy was provided in the meeting packet and was reviewed by the group.

This is the first reading of the policy and questions, answers and recommendations will be posted to the TOC/OWA website. A second and final reading of the policy will be presented at the July quarterly meetings. The policy will be posted on the website and comments should be forwarded via email to Kris.

III. Unifying Strategic Plan

Jeff Dickason provided background information on the strategic plan and a matrix of strategies and goals was distributed, along with a copy of the RWIB strategy focus for the TOC/OWA Strategic Plan PY'07-08.

Kayleen Warner explained that the RWIB in Region 9 has developed a powerpoint presentation related to the TOC/OWA strategic plan, and offered to share the presentation with regions who were interested. Kris also offered to post the powerpoint presentation on the TOC/OWA website.

MOTION: Craig Schmidt moved, seconded by Sheila Semling to adopt the Unifying Workforce Strategic plan for the two year period July 1, 2007-June 30, 2009. Motion passed unanimously.

IV. One Stop Certification Policy Review and Discussion

- a. Process overview
- b. Business Plans
- c. Regional Partners Agreement (MOU's)
- d. Resource Sharing Agreements

Jeff Dickason reviewed the One Stop Certification Policy and Planning schedule, and handouts were distributed to the group.

V. Organizational Analysis and Vision

Bob explained that an OWA visioning committee/taskforce was being formed and that 4-5 members from the RWIB Chairs committee were asked to participate. Members of the committee will be building upon

the excellent work that has gone into the Unifying Strategic Plan and will have a first report at the July Quarterly meetings.

The floor was opened for volunteers to serve on the committee. Larry Blount, Craig Schmidt, Scott Koch and Bob Craft were among those who volunteered.

Tom Moore and Pat Davis asked that public sector members of the OWA also be included on the committee. The group determined that further discussion regarding membership participation will take place at the One Stop Partners meeting scheduled for the afternoon.

Furthermore, Jeff Hazen recommended having 3 representatives from each sector (public, private and elected officials) for a total of 12 to serve on the committee.

VI. RPF Process and Recommendations for WIA 1B Youth, Adult and Dislocated Worker Services

Jeff provided an overview of the RFP process and recommendation for WIA 1B Youth, Adult and Dislocated Worker services, and explained that action was taken earlier by TOC and action by the OWA would occur at the Friday Business meeting.

VII. Regional Round Table—Related to RWIB and Economic Development Activities

Bob Schroth congratulated and welcomed the newest OWA and TOC board members.

OWA—Diana Corder, Art Hill, Tara Pritchard, Teri Simonis and Kenny Kent.

TOC Board—Commissioner Jeff Hazen, Commissioner Joe Laurance, Commissioner Bill Lennox, Commissioner Barbara Briggs, and Commissioner Nellie Hibbert

Bob explained that Jeff Hazen will serve on both the OWA and TOC board.

Regions provided updates of workforce and economic development related activities within their regions from the past quarter.

VIII. Adjourn

The meeting was adjourned at 3:39 p.m.