

**RWIB Chairs Meeting
January 18, 2007
9:30 a.m.-11:30 a.m.
Santiam 5 Meeting Room**

Regional Chairs

Scott Koch
Bob Schroth

Sheila Semling
Neal Simpson

Craig Schmidt
Bob Craft

RWIB Staff & Guests

Rita Bernhard
Dave Allen
Dan Shoun
John Wenholz
Kayleen Warner
Barb Higinbotham

Tara Bishop
Kevin Bradley
Deborah Hayward
Mike McCoy
Andrew Spreadborough
Pat Davis

Chad Freeman
Julie Gassner
Teri Simonis
Robin Popp
JJ McLeod
Tom Moore

TOC Staff

Melissa Metz
Kris Latimer

Jeff Dickason

Elisha Schilling

Meeting Summary

I. Welcome and Introductions

Bob Schroth called the meeting to order at 9:50 a.m. and introductions were made.

Robin Popp requested a correction to the October 2006 RWIB Chairs minutes. Robin Cope was listed as an attendee in error. Robin was not present at the October 2006 meeting. Additionally, Melissa Metz stated Region 7 should be listed in the action related to recommendation to approve RSA's.

MOTION: Neal Simpson moved, seconded by Craig Schmidt to approve the consent agenda with above mentioned corrections. Motion passed unanimously.

II. Strategic Plan

Jeff presented the TOC Strategic Plan in a power point presentation.

The group discussed the plan and recommended to change the word "levels" to "availability" in Goal #2. Bob Schroth suggested updating the information and having it presented to the OWA board for approval at tomorrow's meeting.

MOTION: Robin Popp moved, seconded by Neal Simpson for the approval of the strategic plan by the OWA as recommended by the RWIB chairs. Motion passed unanimously.

III. Worksource Oregon One Stop Center Certification

Jeff presented the Worksource Oregon One Stop Center Certification in a power point presentation. Jeff recommended that the group consider this presentation as a first reading.

A recommendation was presented to move “Eligibility Determination” into the “Core Service Indicators” category.

MOTION: Scott Koch moved, seconded by Neal Simpson to approve the one stop certification with the above referenced recommended changes. Final approval will be recommended to the Oregon Workforce Alliance. Motion passed unanimously.

IV. Regional Updates

Kris Latimer reviewed with RWIB Chairs and staff the necessity for every RWIB to have a least one representative of organized labor among their membership. She explained that in several regions, the labor position is currently vacant and therefore it is not included on the RWIBs membership roster. Kris asked the RWIBs adopt a roster process which not only includes the list of current members, but also includes vacancies by category. By issuing rosters in this manner it is much easier to keep track of membership requirements and for outside entities to understand the RWIBs membership make-up. A copy of the OWA roster was disseminated to RWIB staff, as an example, following the meeting.

Kris also reviewed potential processes for recruiting labor representatives which included notice of vacancies to Labor Councils within the region, and direct contact with the system’s labor liaison in Salem – Verle Steele. If staff need assistance in recruitment of members – they should feel free to contact TOC staff.

Bob Schroth offered to visit RWIB meetings or other Regional events to assist in the recruitment of both OWA and RWIB members.

Regions provided updates of workforce and economic development related activities within their regions from the past quarter.

V. Good of the Order

Bob provided an updated from the National Workforce Association meeting which was held in December 2-6, 2006 in St. Petersburg, Florida.

VI. Adjourn

Meeting was adjourned at 11:46 a.m.