

**The Oregon Consortium Board of
Directors Executive Committee Meeting
January 18, 2007
1:00-3:00 p.m.
Santiam 5 Meeting Room**

TOC Board Members

Judge Steve Grasty	Commissioner Marlyn Schafer
Commissioner Bill Brown	Commissioner Mike McCabe
Commissioner Chuck Hurliman	Commissioner Dan Shoun
Commissioner Ben Boswell	Commissioner John Wenholz
Commissioner Rita Bernhard	

Guests

Bill Mason, Jones and Roth	Mike McCoy
Sara Hummel, Jones and Roth	Tom Moore
Matt McCoy	Kevin Sicard
Fernando Guterrez	Pat Davis
Dave Allen	JJ McLeod
Chad Freeman	Earle Smith, TOC Consultant
Teri Simionis	Barb Higginbotham
Julie Gassner	Bob Schroth
Scott Koch	Deborah Hayward
Robin Popp	

TOC Staff

Kris Latimer	Melissa Metz
Elisha Schilling	

MEETING SUMMARY

I. Call to Order

- a. Minutes from October 2006 Executive Committee Meeting
- b. Minutes from December 2006 Executive Committee Meeting

The meeting was called to order by Judge Steve Grasty at 1:00 p.m.

MOTION: Commissioner Rita Bernhard moved, seconded by Commissioner Marlyn Schafer to approve the consent agenda. Motion moved unanimously.

II. Audit Report

Melissa introduced Bill Mason and Sara Hummel, CPA, Jones & Roth, P.C. to present The Oregon Consortium and Oregon Workforce Alliance PY'05 audit. Mr. Mason explained that the audit found all fiscal systems to be in order and that there were no findings or questioned costs. He briefly reviewed the audit report and concluded by thanking Melissa and Jennifer Handy for their help in its completion.

Melissa announced that TOC/OWA received the Certificate of Achievement for Excellence in Financial Reporting for the nineteenth year. Melissa expressed her appreciation to Jennifer Handy, TOC/OWA Financial Services Coordinator, Bill Mason, and Sara Hummel of Jones & Roth, and the Regional Sub-Grant Recipients for their contributions to the completion of the audit.

III. Region 11 Resolution, Close Out and Transitional Services Plan

Earle Smith, KOG Associates provided an overview of the resolution process. For additional information regarding this agenda item, refer to the fact sheet handout which was distributed during the meeting.

During a public meeting held December 18, 2006, the TOC Executive Committee took action to cease contractual relations with KLETI. Until a new provider can be established, COIC will provide services to Klamath and Lake Counties assuring a continuity of services to clients in the region.

Kris thanked Commissioners Bill Brown and Dan Shoun for their willingness to serve on the TOC Board. She also expressed her appreciation to COIC for going above and beyond by providing staffing in Lake and Klamath counties on short notice and in a very professional and caring manner.

IV. PY '05 Quality Assurance Report

Melissa Metz reviewed the results of the PY'05 quality assurance report. She pointed out that in the nine regions, there were 10 findings and 38 recommendations identified and all of the findings have been resolved.

Copies of complete quality assurance reports are available by contacting Elisha Schilling at 541.928.0241 ext. 210.

V. OWA Member Applications

Applications for OWA appointments were reviewed and included Kenny Kent--Superintendent, South Coast ESD and Art Hill--Vice President, Blue Mountain Community College. An application for Koleen Karrel was received; however there was not a letter of support to accompany the application, therefore her application will be held over to a future meeting.

MOTION: Commissioner Marlyn Schafer moved, seconded by Commissioner Rita Bernhard to approve OWA applications as presented. Motion moved unanimously.

VI. Adjourn

Meeting was adjourned by Judge Steve Grasty at 2:56 p.m.