



**THE OREGON CONSORTIUM BOARD OF DIRECTORS  
MEETING**

**April 14, 2011  
2:00 p.m. – 4:00 p.m.  
Video and Conference Call**

**Conference Call: 1.888.484.8033 Pass-code: 847 895 4106  
Video Connection Link: <https://tocowa.nefsis.com/join.html?dn=N809>**

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|-------|---|---|
| I.    | Call to Order and Introductions   | Judge Mike McCabe, Chair                  |
| II.   | Approval of Minutes from February 2011 Meeting  | Judge Mike McCabe —Action<br>Page 1       |
| III.  | Report from Audit Committee   | Judge Steve Grasty, Audit Committee Chair |
| IV.   | Recommendations for Service Providers <ul style="list-style-type: none"><li>• PY'11 – PY'13 – Adult and Dislocated Worker</li><li>• PY'11 – PY'13 – Youth</li></ul> | Kris Latimer, Action<br>Page 5<br>Page 7  |
| V.    | Future Meetings <ul style="list-style-type: none"><li>• Schedule</li><li>• Topics (Community Trust Development/Rural Strategies; Grant Opportunities)</li></ul>     | Kris Latimer                              |
| VI.   | RWIB Advisory Input <ul style="list-style-type: none"><li>• WIA 1B Governor's Setaside</li></ul>  | Kris Latimer<br>Page 8                    |
| VII.  | Updates <ul style="list-style-type: none"><li>• Legislative &amp; Good of the Order</li></ul>   | Kris Latimer                              |
| VIII. | Adjourn   | Judge Mike McCabe                         |



**the oregon consortium &  
oregon workforce alliance**

The Oregon Consortium Board of Directors – Annual Meeting  
February 15, 2011  
10:30 a.m. – 1:00 p.m.  
Salem Conference Center | Salem Oregon

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**Attendance**

TOC Board Members:

Commissioner Tony DeBone (phone)	Judge Steve Grasty (phone)
Commissioner John Hatfield (phone)	Commissioner Henry Heimuller
Commissioner Cheryl Hukill (phone)	Commissioner Chuck Hurliman
Commissioner Dan Itzen (phone)	Commissioner Scott Lee
Judge Mike McCabe (phone)	Commissioner Bill Rosholt

Guests

Bob Bahrns	Greg Creal
Pat Davis	Karen Wilde-Goddin
Oscar Johnson	Beverly Leigh
Kathy Mendoza	J.J. McLeod
Leonard Norris	Bob Schroth
Teri Simonis	Gary VanHuffell

Staff

Kris Latimer	Melissa Metz
Elisha Schilling	

**MEETING SUMMARY**

**I. Call to Order and Introductions**

Judge Mike McCabe called the meeting to order at 10:35 a.m. Commissioner Hurliman agreed to chair the meeting since Judge McCabe was not able to participate in person.

**II. Approval of Minutes from October 2010 Meeting**

MOTION: Commissioner Cheryl Hukill moved, seconded by Commissioner Bill Rosholt to approve the October 2010 minutes as presented. Motion passed unanimously.

**III. Confirmation of TOC Board**

- Representation for 2011
- Confirmation of Executive Committee

The TOC Board Representation for 2011 was reviewed. There were no changes to the roster, and it was confirmed as follows:

Region 1—Columbia County	Commissioner Henry Heimuller
Region 1—Clatsop County	Commissioner Scott Lee
Region 1—Tillamook County	Commissioner Chuck Hurliman
Region 6—Douglas County	Commissioner Susan Morgan*
Region 7—Coos County	Commissioner Nikki Whitty*
Region 7—Curry County	Commissioner Dan Itzen
Region 9—Wasco County	Commissioner Sherry Holliday
Region 9—Hood River County	Commissioner Maui Meyer*
Region 9—Sherman County	Commissioner Mike Smith
Region 9—Wheeler County	Judge Jeanne Burch
Region 9—Gilliam County	Judge Pat Shaw
Region 10—Crook County	Judge Mike McCabe*
Region 10—Jefferson County	Commissioner John Hatfield
Region 10—Deschutes County	Commissioner Tony DeBone
Region 11—Klamath County	Commissioner Cheryl Hukill*
Region 11—Lake County	Commissioner Dan Shoun
Region 12—Morrow County	Commissioner Leann Rea*
Region 12—Umatilla County	Commissioner Bill Hansell
Region 13—Wallowa County	Commissioner Paul Castilleja
Region 13—Union County	Commissioner William Rosholt
Region 13—Baker County	Commissioner Fred Warner Jr.
Region 14—Malheur County	Judge Dan Joyce
Region 14—Harney County	Judge Steve Grasty*
Region 14—Grant County	Commissioner Boyd Britton

Kris reviewed the current Executive Committee membership as presented and explained that Region 13 has yet to determine their Executive Committee member. Executive Committee members are noted in the listing above by asterisk (\*).

#### **IV. Officer Elections**

Commissioner Hurliman called for nominations from the floor for the office of TOC Board Chair.

MOTION: Commissioner Hatfield moved to nominate Judge Mike McCabe for the position of TOC Board Chair. The nomination was seconded by Commissioner Cheryl Hukill and passed unanimously.

Commissioner Hurliman called for nominations from the floor for the office of Vice Chair.

MOTION: Commissioner Hukill moved to nominate Judge Steve Grasty for the position of TOC Board Vice-Chair. The nomination was seconded by Commissioner Bill Rosholt and passed unanimously.

#### **V. Resources & Investments-WIA 1B Investments (Resolution 1/2010)**

Melissa reviewed the Workforce Investment Act 1B investment levels by contractors as of December 2010. The report is in reference to Resolution 1/2010 that was enacted in October 2010.

As of December 30, 2010 TOC is already investing at 47% for Occupational Training & Skills Development. Kris reminded members that the resolution applies to the Adult and Dislocated Worker funding sources only, which are received through annual allocation.

#### **VI. Request for Qualifications – Report**

Kris explained that in November 2010 a Request for Qualifications (RFQ) for WIA 1B services which are Adult, Dislocated Worker and Youth was issued. This action is the first step in a potential Request for Proposals process and is part of the responsibility of TOC and the OWA together in accordance with the Act. Responses to the RFQ were received from all our current contractors and there were no other respondents.

Kris reviewed the scoring process and pointed out the scores which were included in the meeting materials. For those regions who scored less than average, Kris provided an explanation and shared that she and the Executive Director of that Region discussed the reasons for the lower scores. She did not believe that the lower scores were an indication of sub-par service delivery.

Judge Grasty asked if it would be possible to have someone from TOC meet with TEC's (R13 and R14) Board of Directors to help explain, in further detail the score(s) of their RFQ. Kris said that she would be happy to visit these regions, and to provide assistance for future responses.

**VII. Presentation of The Oregon Consortium & Oregon Workforce Alliance Annual Report**

Kris presented the PY'09 Annual Report via a PowerPoint presentation. Content of the Annual Report includes reports on National Emergency Grants, Formula Funding and overall program performance.

Kris noted the Consortium collectively missed the Adult Entered Employment Rate. This is due largely to integration of services and the inclusion of the universe of WorkSource participants in the performance figure. There are workgroups reviewing performance, data, etc. at this point to determine appropriate next steps.

The Annual Report will be posted on the website for reference.

**VIII. Business Oregon**

Karen Wilde-Goddin—Business, Innovation and Trade Division Managing Director and Gary VanHuffell—Business Development Section Manager joined the group to provide updates on Business Oregon. Business Oregon (formally Oregon Economic and Community Development) works to create, retain, expand and attract businesses that provide sustainable, living-wage jobs for Oregonians through public-private partnerships, leveraged funding and support of economic opportunities for Oregon companies and entrepreneurs.

For more information visit their website at [www.oregon4biz.com](http://www.oregon4biz.com).

**IX. General Updates/Good of the Order**

Kris gave a quick review of activity in Congress including the reports issued by Senator Coburn and the GAO respectively.

Judge Grasty suggested that Kris work with Ann Hanus at AOC and develop a position paper regarding WIA funding that could be carried forward to NACO. Kris agreed to follow up.

**X. Adjourn**

The meeting adjourned at 1:00 p.m.

**WIA IB ADULT-DISLOCATED WORKER SERVICE  
PROVIDER SELECTION**

**ACTION ITEM:** Approve and adopt the staff recommendation for WIA 1B Adult-Dislocated Worker service providers for regions 1, 6, 7, 9, 10, 11, 12, 13 and 14 and authorize staff to negotiate and enter into contracts with each provider. This action requires concurrence by the Oregon Workforce Alliance.

**INFORMATION:** Based on feedback from USDOL and the Department of Community Colleges and Workforce Development, TOC/OWA has been encouraged to competitively procure WIA IB Adult-Dislocated Worker service providers to provide for a competitively established system of service providers through which WIA IB Adult-Dislocated Worker and other related grant funded services can be delivered. This procurement was last completed in 2007.

In November 2010, to ensure that there was competition in each region and that a request for proposals was necessary, TOC/OWA released a **request for qualifications (RFQ)**. The results of this RFQ showed no potential competition in any of the nine workforce regions. Therefore a competitive request for proposals for WIA IB Adult-Dislocated Worker and related grants service providers was not necessary.

Based on past performance and response by contractors to the RFQ, staff is making the following recommendations for regional WIA IB Adult-Dislocated Worker and related grant service providers:

Region 01:	Management Training Corporation, Inc.;
Region 06:	Umpqua Training & Employment;
Region 07:	South Coast Business Employment Corporation;
Region 09:	Mid-Columbia Council of Governments;
Region 10:	Central Oregon Intergovernmental Council;
Region 11:	Central Oregon Intergovernmental Council;
Region 12:	Community Action Program of East Central Oregon;
Region 13:	Training Employment Consortium;
Region 14:	Training Employment Consortium.

Each of the recommended regional service providers is an experienced provider of WIA IB Adult-Dislocated Worker and related grants services. Each has an excellent record of compliance and performance, and each has been under contract by TOC/OWA for the provision of services for these populations many years. Staff anticipates that there will be some negotiation with each of the selected providers to clarify the proposed program design, target populations, services and performance outcomes through the contracting process. The contracts will be for the PY'11 – '13 time

period and will be renewable for an additional two years based on compliance and performance.

**Staff Contact:** Kris Latimer, Chief Executive Officer

## **WIA IB YOUTH SERVICE PROVIDER SELECTION**

**ACTION ITEM:** Approve and adopt the staff recommendation for Youth service providers for regions 1, 6, 7, 9, 10, 11, 12, 13 and 14 and authorize staff to negotiate and enter into contracts with each provider. This action requires concurrence by the Emerging Worker Committee and Oregon Workforce Alliance.

**INFORMATION:** Under the provision of Title I of the Workforce Investment Act we are required to competitively procure WIA IB youth services. In order to ensure that there was competition in each region prior and that a request for proposals was necessary, TOC/OWA first released a request for qualifications in November 2010. The results of this showed no competition for existing WIA 1B youth service providers in any of nine workforce regions.

Based on the results of the request for qualifications and related evaluation processes, staff is making the following recommendations for regional WIA IB and related grant service providers:

Region 01:	Management Training Corporation, Inc.;
Region 06:	Umpqua Training & Employment;
Region 07:	South Coast Business Employment Corporation;
Region 09:	Mid-Columbia Council of Governments;
Region 10:	Central Oregon Intergovernmental Council;
Region 11:	Central Oregon Intergovernmental Council;
Region 12:	Community Action Program of East Central Oregon;
Region 13:	Training Employment Consortium;
Region 14:	Training Employment Consortium.

Each of the recommended regional service providers is an experienced provider of WIA IB youth services. Each has an excellent record of compliance and performance, and each has been under contract by TOC/OWA for the provision of youth services for many years. Staff anticipates that there will be some negotiation with each of the selected providers to clarify the proposed WIA IB youth services program design, target populations, services and performance outcomes through the contracting process. The contracts will be for the PY'11 – '13 time period and will be renewable for an additional two years based on compliance and performance.

**Staff Contact:** Kris Latimer, Chief Executive Officer



## RWIB ADVISORY

TOPIC: Title IB Formula Funding		DATE SUBMITTED TO TOC: 4-1-11	REGION: Region 9
DATE REVIEWED BY RWIB: 3-28-11			
ROUND 1 DATE: 4/5/11 CEO REVIEW AND ACTION: <b>WILL BE REFERRED TO OWA EXEC. COMMITTEE AND TOC EXEC FOR DISCUSSION OF FURTHER ACTION.</b>	REFERRED BACK TO RWIB FOR ADDITIONAL INFORMATION	REFERRED TO:	REFERRED FOR:
ROUND 2 DATE:	REFERRED BACK TO RWIB FOR ADDITIONAL INFORMATION	REFERRED TO	REFERRED FOR:
<p>PROVIDE A BRIEF SUMMARY OF THE ISSUE (What, when why and how the issue came to be):</p> <p>The State withholds Title IB dollars for special purposes and/or projects, thus decreasing Formula dollars to service providers. Special purpose projects add additional administrative process and oversight. Less Formula funding decreases ability for service providers to deliver core and intensive services let alone special projects.</p>			
<p>WHAT IS THE SPECIFIC REQUEST AND/OR QUESTION?</p> <p>TOCOWA formally address the issue, take a position and move it upstream to the State.</p>			

<p><b>DOES THIS ISSUE HAVE A BUDGETARY IMPACT?</b></p> <p>Yes or No:</p> <p>YES</p> <p>If yes – what is it and what is the source of funding?</p> <p>Less Formula funding decreasing ability for service providers to deliver core services let alone special projects.</p>	<p><b>WHAT IS THE RWIB’S RECOMMENDATION (possible solution):</b></p> <p>TOCOWA formally requests that the State leave Formula Funding intact and find other sources for special projects.</p>
<p><b>PROS:</b></p> <p>Service Providers can continue to deliver core and intensive services</p>	<p><b>CONS:</b></p> <p>None</p>
<p><b>ATTACH ANY SOURCE DOCUMENTS AND LIST THOSE HERE:</b></p>	



December 14, 2010

Governor John Kitzhaber  
PO Box 4593  
Portland, OR 97208

**RE: FUNDING AVAILABILITY FOR RURAL JOB SEEKERS AND DISLOCATED WORKERS**

Dear Governor-elect Kitzhaber:

The Boards of The Oregon Consortium and the Oregon Workforce Alliance respectfully request your attention to the increasing level of funds held back by the State from Oregon's annual allocation of federal Workforce Investment Act funds.

The Oregon Consortium (TOC) and Oregon Workforce Alliance (OWA) are responsible for the delivery of workforce development services in Oregon's 24 rural counties.

It used to be Oregon's policy to pass through the bulk of the federal money to the local communities, and to withhold a small amount for administrative necessities. It was acknowledged that the dollars would do the most good at the local level where a more immediate understanding of the needs of job seekers as well as business and industry exists.

Over the past six or seven years, the level of holdback has steadily increased. Presently, the State is withholding the maximum amount allowed under the law. Meanwhile, local workforce development programs have long waiting lists of people needing services.

We respectfully ask that you consider the impact that the maximum holdback policy is having on job seekers, and the immediate relief that a change in policy would mean to citizens and programs.

Please do not hesitate to call on us for additional information.

Sincerely,

Kris Latimer  
Chief Executive Officer

tel: 541.928.0241  
fax: 541.928.3096  
[www.tocowa.org](http://www.tocowa.org)

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260 SW Ferry, Suite 202  
Albany, OR 97321

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EEO/ADA Compliant Program  
Auxiliary Aids Available  
Funded by USDOL

**Workforce Investment Act  
PROGRAM YEAR 2010**

June 1, 2010

Allocation based on TEGL No. 19-09 - March 30, 2010  
July 1, 2010 to June 30, 2013

WIA FORMULA	GRANT YEAR 2010 ALLOTMENT	STATEWIDE EMPLOYMENT AND TRAINING ACTIVITIES				TOTAL RESERVE	
		WIA Administration 5.00%	WIA Program Y 8% A 10% DW 10% 14.41%	TOTAL	Rapid Response 19.00%		
WIA Title IB Youth	13,707,810	685,390	1,096,624	1,782,014		1,782,014	
WIA Title IB Adult	12,848,682	642,434	1,284,868	1,927,302		1,927,302	Local
WIA Title IB Dislocated Worker	20,167,658	1,008,382	2,016,765	3,025,147	3,831,855	6,857,002	Distribution
<b>RESERVE + LOCAL DISTRIBUTION</b>	<b>46,724,150</b>	<b>2,336,206</b>	<b>4,398,257</b>	<b>6,734,463</b>	<b>3,831,855</b>	<b>10,566,318</b>	<b>36,157,832</b>
				2009 Formula = 39,151,911	2009 Totals = 7,716,665	31,435,246	
				% Increase from 2009 = 19.34%	36.93%	15.02%	
				2009 to 2010 Difference = 7,572,239			

	Amount	5% funds	10% funds	25% funds	State Admin and Program	
<b>CCWD OFFICE OPERATIONS</b>	<b>28.68%</b>				8,096,318	17.33%
Personal Services	2,325,000	1,220,000	1,105,000			Local Formula and Reserve
Dislocated Worker Unit Personal Services	180,000			180,000	2,470,000	Reserve
Services and Supplies	525,000	310,000	195,000	20,000	36,157,832	Formula
<b>CCWD OFFICE OPERATIONS TOTAL</b>	<b>3,030,000</b>	<b>1,530,000</b>	<b>1,300,000</b>	<b>200,000</b>	<b>38,627,832</b>	<b>82.67%</b>
<b>REQUIRED ACTIVITIES</b>	<b>24.95%</b>					
Evaluation of Activities/Annual Report	56,000		56,000			
High Concentrations of Eligible Youth	180,000		180,000			
LWIB/RWIB Support	500,000		500,000			
Performance Incentives	100,000		50,000	50,000		
Rapid Response	1,800,000	165,000		1,635,000		
<b>REQUIRED ACTIVITIES TOTAL</b>	<b>2,636,000</b>	<b>165,000</b>	<b>786,000</b>	<b>1,685,000</b>		
<b>ALLOWABLE ACTIVITIES</b>	<b>21.68%</b>					
Governor's Office Staffing	85,000		85,000			
Business-Youth Connections	200,000		200,000			
Career Pathways	100,000		100,000			
Career Readiness Certificate	500,000		500,000			
EEO Coordinator (50% CCWD, 50% OED)	55,000	55,000				
Initial Skills Review	100,000		100,000			
Oregon Professional Development System	140,000		140,000			
Oregon Workforce Investment Board	25,000		25,000			
Other Leadership Projects	100,000		100,000			
Rapid Response/Additional Assistance Projects:						
Labor Liaison	110,275			110,275		
Workforce Integration Shared Costs	675,000	500,000	100,000	75,000		
Youth Development System	200,000		200,000			
<b>ALLOWABLE ACTIVITIES TOTAL</b>	<b>2,290,275</b>	<b>555,000</b>	<b>1,550,000</b>	<b>185,275</b>		
<b>OFFICE OPERATIONS, REQUIRED, AND ALLOWABLE ACTIVITIES SUBTOTAL</b>	<b>75.30%</b> <b>7,956,275</b>	<b>2,250,000</b>	<b>3,636,000</b>	<b>2,070,275</b>		
<b>EMPLOYER WORKFORCE TRAINING FUND</b>	<b>24.61%</b>					<b>EWTF - SO Grants</b>
Workforce Response Teams (WRTs)	1,690,000	84,490		1,605,510	Green Jobs Init.	30,000
Statewide Opportunity Grants (SO Grants)	520,000		370,000	150,000	Manufacturing Workforce Comm	15,000
Governor's Strategic Training Fund (GSTF)	390,000		390,000		BOLI Youth Apprenticeship	57,257
<b>EMPLOYER WORKFORCE TRAINING FUND TOTAL</b>	<b>2,600,000</b>	<b>84,490</b>	<b>760,000</b>	<b>1,755,510</b>	EWTF Evaluation	150,000
<b>ALL ACTIVITIES TOTAL</b>	<b>10,556,275</b>	<b>2,334,490</b>	<b>4,396,000</b>	<b>3,825,785</b>	EWTF - A Story of Systems Change	40,000
<b>TOTAL RESERVE</b>	<b>10,566,318</b>	<b>2,336,206</b>	<b>4,398,257</b>	<b>3,831,855</b>	2016 Strategic Plan - Phase I	70,000
<b>REMAINING BALANCE</b>	<b>10,043</b>	<b>1,716</b>	<b>2,257</b>	<b>6,070</b>	Youth and Education	35,000
					Green Sectors Economic Impact Study	53,680
					<b>TOTAL</b>	<b>450,937</b>
					Budget	520,000
					Difference	69,063

## 2006-2010 Statewide Reserve Trends

Program Year	Total Dollars	Admin (5%)	Statewide Activities (10%)	Total (15%)	Rapid Response (25% of DW)	Formula to Field	Additional Funds to Field*	Total to Field
2006	\$ 56,679,525	5%	8.15%	13.15%	20.50%	78% (\$44,299,709)	11.5% (\$6,500,870)	89.6% (\$50,800,579)
2007	\$ 48,651,960	5%	8%	12.58%	20.50%	78.4% (\$38,181,485)	10.78% (\$5,245,600)	89.2% (\$43,427,085)
2008	\$ 45,759,560	5%	7.20%	13.45%	18%	78.45% (\$35,912,912)	10.8% (\$4,969,387)	89.3% (\$40,882,299)
2009	\$ 39,151,911	5%	8.84%	13.84%	14%	80.2% (\$31,435,246)	8.5% (\$3,339,625)	88.8% (\$34,774,871)
ARRA	\$ 38,558,170	1.75%	6.25%	9.67%	16.50%	82.9% (\$31,998,124)	12.8% (\$4,947,800)	95.8% (\$36,945,924)
2010	\$ 46,724,150	5%	9.41%	14.41%	19%	77.3% (\$36,157,832)	9.1% (\$4,270,000)	86.5% (\$40,427,832)

\* Includes- Board Support, Rapid Response, State Incentive Grants, High Concentrations of Eligible Youth, WRT, OEJP, Navigator and Direct NCRC. Doesn't include any additional funds to field such as: GSTF, SO, Career Pathways, NCRC pilots/marketing etc., Technical Assistance, Leadership Projects, Youth Development System etc. which would increase funds percentages. Additionally, it doesn't include ISR/MIS costs.

2006- Rescission

2010- Integration including MIS and ISR not included if added in- 88.2% to field

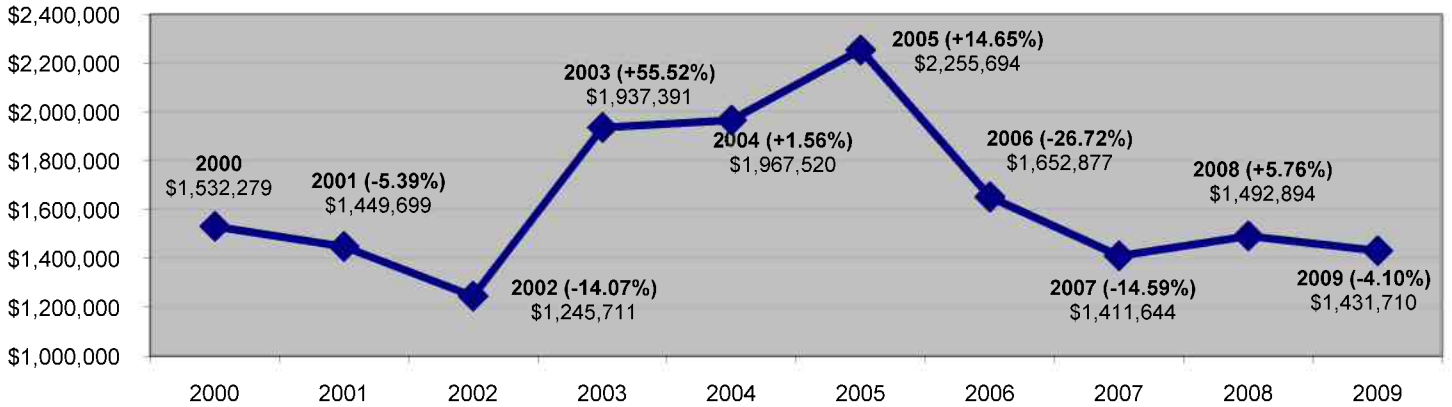
### WIA Title IB State Reserve Adult

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
<b>Adult</b>	\$1,532,279	\$1,449,699	\$1,245,711	\$1,937,391	\$1,967,520	\$2,255,694	\$1,652,877	\$1,411,644	\$1,492,894	\$1,431,710
<b>Youth</b>	\$1,505,037	\$1,521,506	\$1,391,244	\$2,013,332	\$2,500,760	\$2,589,431	\$1,629,686	\$1,522,907	\$1,588,777	\$1,523,663
<b>DW</b>	\$6,146,433	\$5,029,054	\$6,552,771	\$8,982,420	\$7,196,063	\$7,650,165	\$9,097,253	\$7,535,924	\$6,764,977	\$4,761,292
<b>Total</b>	\$9,183,749	\$8,000,259	\$9,189,726	\$12,933,143	\$11,664,343	\$12,495,290	\$12,379,816	\$10,470,475	\$9,846,648	\$7,716,665

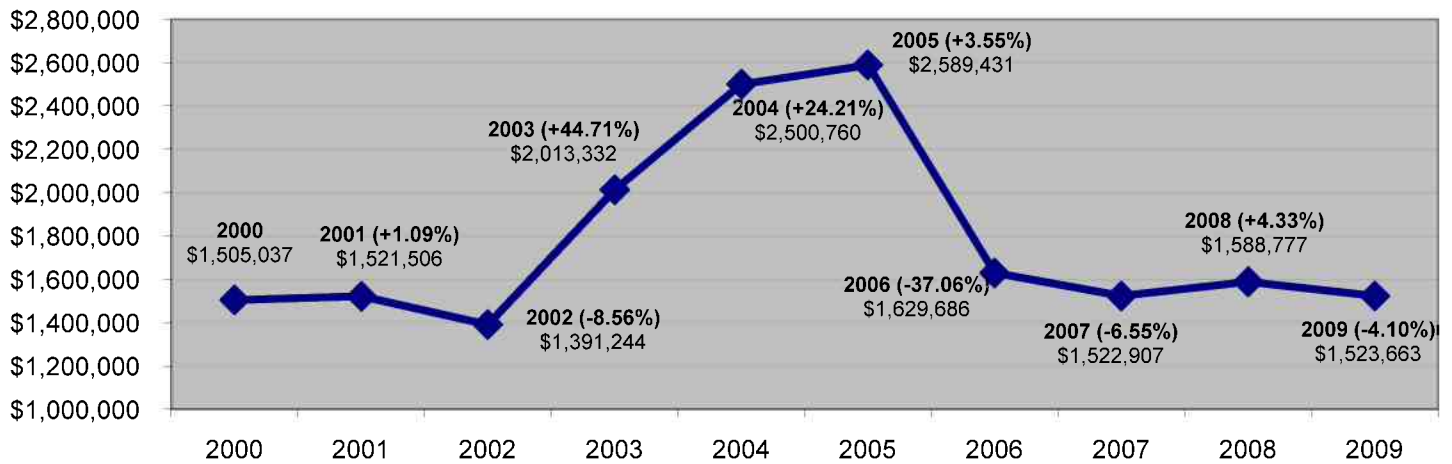
  

	2001	2002	2003	2004	2005	2006	2007	2008	2009
<b>Adult</b>	-5.39%	-14.07%	55.52%	1.56%	14.65%	-26.72%	-14.59%	5.76%	-4.10%
<b>Youth</b>	1.09%	-8.56%	44.71%	24.21%	3.55%	-37.06%	-6.55%	4.33%	-4.10%
<b>DW</b>	-18.18%	30.30%	37.08%	-19.89%	6.31%	18.92%	-17.16%	-10.23%	-29.62%
<b>Total</b>	-12.89%	14.87%	40.73%	-9.81%	7.12%	-0.92%	-15.42%	-5.96%	-21.63%

### WIA Title IB State Reserve Adult



### WIA Title IB State Reserve Youth



### WIA Title IB State Reserve Dislocated Worker

