

XI. Signatures of Partners: The individuals signing this agreement have the authority to commit the party they represent to the terms of this MOU, and do so by signing:

Roadd L. Freeman, General 9-27-04
 (name, title) Date

If this is a Partner update, so note, giving date & reason: _____

Name of Organization: _____
 Type of Program: _____
 Address, City, State, Zip Code: _____
 Telephone Number: _____ Fax Number: _____
 Web Site: _____ E-Mail Address: _____

Workforce Development System Services

Check the services your agency provides, either directly or by referral to another One-Stop Partner. Enter an "x" if you provide the services directly, and enter an "R" for the services you access for your clients by referral. Some boxes may have both an "x" and an "R". Enter Workforce services that your program provides that are not listed here in the blanks at the bottom of the chart.

<i>Preliminary Services</i>	<i>Services Requiring Eligibility</i>	<i>Training Services</i>	<i>Employer Services</i>
Public Information	Enrollment or Registration	Financial Assistance for Training	Job Listing <input checked="" type="checkbox"/>
Outreach, Recruitment	Diagnostic Assessment	Occupational Skills Training	Candidate Screening <input checked="" type="checkbox"/>
Determination of Program Appropriateness for Customer	Individual Self-Sufficiency or Employment Plans	On-the-Job Training	Candidate Testing <input checked="" type="checkbox"/>
Orientation	Counseling: Group or Individual	Skills Upgrading	Job Referrals <input checked="" type="checkbox"/>
Resource Center	Case Management	Re-Training	Space for Job Interviews <input checked="" type="checkbox"/>
Initial Assessment	Basic Education, Literacy Training, GED Training	Entrepreneurial Training	Labor Market Information <input checked="" type="checkbox"/>
Workshops	English as a Second Language Training	Apprenticeship Training	Local Economic Development Information <input checked="" type="checkbox"/>
Career Information	Computer Literacy Training	Customized or Workplace Training	Employer Incentives <input checked="" type="checkbox"/>
Labor Market Information	Job Readiness Training	Work Experience, Internship (including Summer Jobs)	Employer Seminars <input checked="" type="checkbox"/>
Job Search Skills & Information	Life Skills Training		Job Fairs <input checked="" type="checkbox"/>
Job Referrals	Supportive Services		Services to Laid Off Workers <input checked="" type="checkbox"/>
Labor Market Information	Post Employment or Job Retention Services		Outplacement Services <input checked="" type="checkbox"/>
Follow-Up	Tutoring, Study Skills Training		Job Analysis <input checked="" type="checkbox"/>
Eligibility Determination	Leadership Development Activities		Focus Groups
	Mentoring		
	Alternative Secondary School		

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RENE L. DuBOISE - SDA 9 MANAGER 1-31-05
 (name, title) Date

If this is a Partner update, so note, giving date & reason: _____

Name of Organization: Dept. of Human Services - State of Oregon
 Type of Program: Ch. Adult - Adult & Family - 2085
 Address, City, State, Zip Code: 700 Union Street - The Dalles, OR 97158
 Telephone Number: 541-278-4961 Fax Number: 541-278-8221
 Web Site: _____ E-Mail Address: Rene.L.Dubois@OSDH.OL.US

Workforce Development System Services

Check the services your agency provides, either directly or by referral to another One-Stop Partner. Enter an "x" if you provide the services directly, and enter an "R" for the services you access for your clients by referral. Some boxes may have both an "x" and an "R". Enter Workforce services that your program provides that are not listed here in the blanks at the bottom of the chart.

Preliminary Services		Services Requiring Eligibility		Training Services		Employer Services	
Public Information	X R	Enrollment or Registration	X	Financial Assistance for Training	R X	Job Listing	R
Outreach, Recruitment	R	Diagnostic Assessment	R	Occupational Skills Training	R	Candidate Screening	R
Determination of Program Appropriateness for Customer	X	Individual Self-Sufficiency or Employment Plans	X R	On-the-Job Training	R	Candidate Testing	R
Orientation	X R	Counseling: Group or Individual	R	Skills Upgrading	R	Job Referrals	R
Resource Center	R	Case Management	X R	Re-Training	R	Space for Job Interviews	R
Initial Assessment	X	Basic Education, Literacy Training, GED Training	X	Entrepreneurial Training	R	Labor Market Information	R
Workshops	R	English as a Second Language Training	R	Apprenticeship Training	R	Local Economic Development Information	R
Career Information	R	Computer Literacy Training	R	Customized or Workplace Training	R	Employer Incentives	R
Labor Market Information	R	Job Readiness Training	R	Work Experience, Internship (including Summer Jobs)	R	Employer Seminars	R
Job Search Skills & Information	R	Life Skills Training	R			Job Fairs	X R
Job Referrals	R	Supportive Services	X R			Services to Laid Off Workers	X R
Labor Market Information	R	Post Employment or Job Retention Services	X R			Outplacement Services	R
Follow-Up	X R	Tutoring, Study Skills Training	R			Job Analysis	R
Eligibility Determination	X	Leadership Development Activities	R			Focus Groups	R
		Mentoring	X R				
		Alternative Secondary School	R				

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ROGER LEMSTROM, FIELD OFFICE MANAGER 2/2/05
 (name, title) Date

If this is a Partner update, so note, giving date & reason:

Name of Organization: OFFICE of VOCATIONAL REHABILITATION SERVICES
 Type of Program: VOCATIONAL REHABILITATION
 Address, City, State, Zip Code: 1230 NE 2ND SUITE A152, BEND OR 97701
 Telephone Number: 541 388 6336 Fax Number: 541 388 6310
 Web Site: _____ E-Mail Address: _____

Workforce Development System Services

Check the services your agency provides, either directly or by referral to another One-Stop Partner. Enter an "x" if you provide the services directly, and enter an "R" for the services you access for your clients by referral. Some boxes may have both an "x" and an "R". Enter Workforce services that your program provides that are not listed here in the blanks at the bottom of the chart.

Preliminary Services		Services Requiring Eligibility		Training Services		Employer Services	
Public Information	X	Enrollment or Registration	λ	Financial Assistance for Training	λ	Job Listing	K
Outreach, Recruitment	X	Diagnostic Assessment	X	Occupational Skills Training	λ	Candidate Screening	K
Determination of Program Appropriateness for Customer	X	Individual Self-Sufficiency or Employment Plans	λ	On-the-Job Training	λ	Candidate Testing	λ
Orientation	X	Counseling: Group or Individual	X	Skills Upgrading	K	Job Referrals	X
Resource Center		Case Management	X	Re-Training	λ	Space for Job Interviews	K
Initial Assessment	X	Basic Education, Literacy Training, GED Training	λ	Entrepreneurial Training	X	Labor Market Information	λ
Workshops	X	English as a Second Language Training	X	Apprenticeship Training	λ	Local Economic Development Information	X
Career Information	X	Computer Literacy Training	X	Customized or Workplace Training	λ	Employer Incentives	λ
Labor Market Information	X	Job Readiness Training	X	Work Experience, Internship (including Summer Jobs)	X	Employer Seminars	λ
Job Search Skills & Information	λ	Life Skills Training				Job Fairs	K
Job Referrals	X	Supportive Services	λ			Services to Laid Off Workers	
Labor Market Information	X	Post Employment or Job Retention Services	λ			Outplacement Services	
Follow-Up	X	Tutoring, Study Skills Training	λ			Job Analysis	λ
Eligibility Determination	X	Leadership Development Activities				Focus Groups	
		Mentoring					
		Alternative Secondary School					

**REGION 9
RESOURCE SHARING AGREEMENT
Memorandum of Understanding (MOU) Attachment A**

I. STATEMENT OF PURPOSE

The purpose of this Agreement of the Region 9 One-Stop Partners is to establish the terms and conditions under which the partnership will share resources in performance of their One-Stop System. All notices regarding this Agreement shall be given to the persons designated in the MOU.

II. PARTNER ORGANIZATIONS

The following partner organizations have agreed to provide services through the One-Stop System and to share such costs that are of mutual benefit.

1. Mid-Columbia Council of Governments	Programs authorized under WIA Title I serving Adults &/or Dislocated Workers
	Programs authorized under WIA Title I serving Youth
	TANF/JOBS/FS E&T Principal Contractor
	Senior Community Service Employment Activities of Title V of the Older Americans Act of 1965
2. Employment Department	WIA Title I, Section 167 Migrant & Seasonal Farm worker programs
	WIA Section 121(b)(1)(B)(i) Veterans Workforce Programs
	Wagner Peyser Act-Employment Services
	Trade Act of 1974
	Veterans Employment Representative and Disabled Veterans Outreach Activities authorized by Chapter 41, Title 38, United State Code
	State Unemployment Compensation Activities
3. Columbia Gorge Community College	WIA Title II Adult Education & Literacy Programs
	Postsecondary Vocational Ed. Activities of the Carl Perkins Vocational & Applied Technology Act
4. Office of Vocational Rehabilitation Services, Department of Human Services, Children, Adults and Families	WIA Title IV
5. Department of Human Services, Children, Adults and Families	TANF Programs authorized by Title IV, Part A of the Social Security Act; Employment & Training & Work Programs of the Food Stamp Act, Sections 6(d)(4) and 6(o)

III. ASSUMPTIONS

- A. The Region 9 Resource Sharing Agreement is reflective of the Region 9 One Stop partners long-term, stable, flexible and collaborative composition and its desire to provide workforce activities in a proactive, stable manner.
- B. The partners assume the resource sharing formula will have practical application; that is, the formula will be applied when the board concurs the need; that the actual contributions by each partner will be negotiated at the time of formula implementation based on actual RWIB budgetary needs along with each partner's ability and willingness to participate.
- C. The partners assume for purposes of practical cost allocation methodology, it will divide total program costs by the total of each partner percentage, as outlined in the formula.
- D. As new partners are added, the percentage contribution will be reallocated in the same month.
- E. Partner contributions may be goods and services and negotiated between the affected partners.

IV. DEFINITIONS

Agreement Manager: The person named by the partnership to be responsible for the oversight, monitoring and review of fiscal functions of the Resource Sharing Agreement. Region 9's Fiscal Agent shall be Columbia Gorge Community College (CGCC) effective July 1, 2004 and until further notice. In this capacity CGCC shall also serve as the Agreement Manager.

Cost Allocation Methodology: A methodology of distributing cost among the partnership that determines each partner's share of costs and expenses of the partnership. Examples of cost allocation methodologies are as follows:

- **Direct Charge:** An identifiable cost that is charged directly to the benefiting party.
- **Square Footage Percentage:** Partners are charged costs based upon the percentage of the site square footage used and occupied by each partner relative to the total space used and occupied by the partnership. This figure should also include the partners' use of common area space.
- **FTE Percentage:** Partners are charged costs based upon the percentage of Full Time Equivalent (FTE) employees relative to the total FTE's in the partnership. The percentage may be adjusted quarterly by written agreement of the parties.
- **Utilization Percentage:** Partners are charged based upon the proportionate share of clients served (compared to the workforce system as a whole) in the region or sub-region or center.
- **Equal Access:** Equal access by customers of all partner programs results in equal benefit and equal cost for each partner.

V. SHARED COSTS & BENEFIT FOR THE ONE-STOP SYSTEM IN REGION 9

In Region 9 Workforce services are provided through a network of partner organizations and service providers. The region has certified One-Stop Centers located in The Dalles with affiliate

sites located throughout the five county region.

ITEM OF COST	ANNUAL COST	BENEFIT
RWIB Coordinator (Salary and Expenses)	\$48,000	The Coordinator will enhance the one stop system by coordinating activities of the regional workforce board and one stop partners thereby benefiting all partners.
Marketing	\$775	Residents of Region 9 gain awareness of local universal services thereby benefiting all partners.
One-Stop System Website	\$500	Virtual universal access to all the one-stop programs thereby benefiting all the partners.
TOTAL	\$49,275	

VI. ALLOCATION BASE

The Partners agree that the appropriate method for determining shared costs should be based on the assumption that all partners benefit equally from the items identified as shared costs. Partners can demonstrate the benefit to shared costs in terms of reduced individual program costs.

In the event estimated costs exceed or are less than actual costs, agencies are still responsible for their share of costs as stated in this agreement based upon the agreed cost allocation methodology.

In the event program income is earned at the One-Stop as a result of shared costs or activities, then that income must be distributed to all partner organizations that participated in the activity or costs and allocated in the same proportion. Program income will be used to reduce each partner's share of costs or resources needed to fund the shared costs identified in this agreement so long as it is allowable under the partners' authorizing statues and regulations.

PARTNER	PROPORTIONATE SHARE
	%
Mid-Columbia Council of Governments	20
Employment Department	20
Columbia Gorge Community College	20
Office of Vocational Rehabilitation Services, Department of Human Services, Children, Adults and Families	20
Department of Human Services, Children, Adults and Families	20
TOTAL	100%

VII. COST ALLOCATION

ITEMS	COSTS	CGCC	MCCOG	DHS	OED	VRD
		0.2	0.2	0.2	0.2	0.2
TOTAL COSTS	\$ 49,275	9,855	9,855	9,855	9,855	9,855
RWIB COORD.	\$ 48,000	\$ 9,600	\$ 9,600	\$ 9,600	\$ 9,600	\$ 9,600
MARKETING	\$ 775	\$ 155	\$ 155	\$ 155	\$ 155	\$ 155
WEBSITE	\$ 500	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
TOTAL	\$ 49,275	\$ 9,855	\$ 9,855	\$ 9,855	\$ 9,855	\$ 9,855
RWIB FUNDS- STATEWIDE ACTIVITIES FUND	\$ (49,275)	\$ (9,855)	\$ (9,855)	\$ (9,855)	\$ (9,855)	\$ (9,855)
Payments to/(from) Partners	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

VIII. RECONCILIATION PROCESS

CGCC will reconcile the one-stop system costs on a quarterly basis and the board will approve the reconciliation report.

IX. BILLING AND PAYMENT

All payments shall be made to the Fiscal Agent. The Fiscal Agent is Columbia Gorge Community College. Billing, if necessary, will occur upon execution of this Agreement. Payment must be received no later than 30 calendar days after receipt of invoice or notice for payment. Costs will be incurred only upon the receipt of payment. Partner non-payment will be referred to the Region 9 Workforce Investment Board for collection. Reconciliation to actual costs will occur quarterly.

X. AGREEMENT MODIFICATION

The terms of this Resource Sharing Agreement shall not be waived, altered, modified or supplemented in any way except upon full agreement by all partners. Any amendments to this Agreement shall be effective only when they are reduced to writing and duly signed by all partners. If any condition of the Agreement is deemed invalid, the remainder of the agreement shall not be affected.

XI. ASSURANCES

Partners to this Agreement shall comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to the scope of this Agreement. Representatives who sign this agreement on behalf of their agency attest that they have the authority to do so.

XII. DISPUTE RESOLUTION PROCESS

If disputes arise related to the terms of this RSA, the parties agree to first attempt to come to agreement among themselves. If dispute resolution fails, the parties agree that a decision of the Region 9 Workforce Investment Board Executive Committee will be final.

XIII. TERMINATION

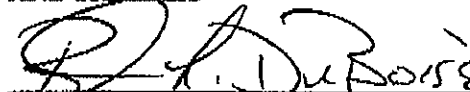
Withdrawal from the agreement requires ninety calendar days written notice to the other parties and thirty calendar days in the event of a major financial shortfall or non-appropriation of funds. Furthermore, upon the withdrawal of any agency, the future costs associated with this Agreement shall be reallocated among the remaining agencies, and this Agreement shall be modified, in writing, accordingly.

XIV. TERMS OF AGREEMENT

This agreement shall take effect July 1, 2004 and will be effective until June 30, 2005. However, this agreement will be reviewed quarterly, and as partnership changes occur, to warrant accuracy.

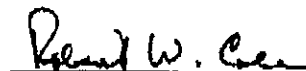
The partners have agreed 1) to aggregate the shared costs as identified in this agreement associated with the Region 9 One-Stop System and use a single allocation base to distribute the costs; 2) that benefit received is distributed equally among the Partners; 3) the shared costs of the Region 9 One-Stop System are allocated based on benefit received; and 4) to all the terms of this Agreement by signing below:

René DuBoise – DEPARTMENT OF HUMAN SERVICES, CHILDREN, ADULTS
AND FAMILIES



Signature and Date

Robert W. Cole - COLUMBIA GORGE COMMUNITY COLLEGE



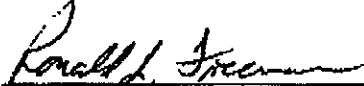
Signature and Date

Martin Miller - MID-COLUMBIA COUNCIL OF GOVERNMENTS



Signature and Date

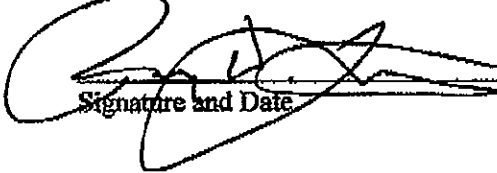
Ronald L. Freeman -EMPLOYMENT DEPARTMENT



9-27-04

Signature and Date

**Roger Lemstrom- OFFICE OF VOCATIONAL REHABILITATION SERVICES,
DEPARTMENT OF HUMAN SERVICES, CHILDREN, ADULTS AND FAMILIES**



9/27/04

Signature and Date

