

<b>Name of Committee</b>	Business & Industry Committee
<b>Date</b>	February 26, 2009
<b>Start &amp; End Time</b>	2:00 p.m.
<b>Regular Meeting or a Conference Call?</b>	<b>Conference Call</b> 1.888.484.8033, Conference Code 737772
<b>Purpose of Meeting or Call</b>	<b>General</b> Wes Melo, Randy Scruggs, Darrel Wilson, Kathy Gover-Shaw, Susan Cederholm, Pete Bober, Teri Simonis, Joy Yori, Neal Simpson, Diana Corder, Tom Erhardt, Mary Taylor
<b>Committee Members:</b>	
<b>Others Participating</b>	Jeff Dickason, Kris Latimer

#### Discussion Topics

- I. **Welcome & Introductions** – Wes Melo, Committee Chair
- II. **Review and Approval of Minutes from January 27, 2009** – Wes Melo
- II. **OWA Business & Industry Committee Work Plan** – Jeff Dickason
  - **Review of OWA one stop certification process**
- III. **Review of OWA One Stop Certification Process and Criteria** – Jeff Dickason
  - **TOC and OWA roles and responsibilities**
  - **One stop certification review process and calendar**
  - **Review of certification policy and criteria recommendations**
  - **Recommendations to OWA related to policy and certification**
- IV. **Next Steps** – Wes Melo
- VI. **Good of the Order**
- VII. **Adjourn**

\*Please email completed form to Elisha and Kris following your call.  
Elisha – please file completed form in the appropriate committee folder, print to pdf and post on website