

**THE OREGON CONSORTIUM & OREGON WORKFORCE ALLIANCE
POLICY MEMORANDUM #WIA-6-01/03**

ISSUE DATE: January 15, 2003
SUBJECT: Out-of-State Training Providers
REFERENCE: LWIB Action at 10/17/02 Quarterly Meeting

PURPOSE:

To establish policy for the use of training providers located in a state other than Oregon.

POLICY:

Regional Sub-Grant Recipients may authorize participants to use WIA Title 1B funded Individual Training Accounts (ITAs) to purchase training from out-of-state training providers, if the following conditions are met:

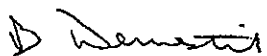
1. Both participant and case manager agree that the out-of-state training is the most appropriate option;
2. The training provider must be included on the Eligible Training Provider (ETP) list for the state in which the training will be provided;
3. The specific training program or course of study must also be included on the ETP list; and
4. Conditions 2 and 3 above must be verified and documented (verification sources could include telephone contact, copy of state's ETP list, or other appropriate documentation).

ACTION:

The Oregon Consortium & Oregon Workforce Alliance and Regional Sub-Grant Recipients shall follow this policy. This policy will remain in effect from the date of issue until such time that a revision is issued.

INQUIRIES:

Inquiries should be addressed to the Quality Assurance Coordinator at 1-866-888-4862.



Bill Demestihias
Executive Director