

**Meeting of the  
Regional Workforce Investment Board of  
Klamath and Lake Counties  
November 9<sup>th</sup>, 2007**

**Business and Industry:**

Archie Linman  
Linda Michaelson\*  
Marc Kane  
Dane Strausz\*  
Tara Pritchard  
Jerry Bowers  
Susan Channer

**Public Partners:**

Tom Moore\*  
Ann Mcpherson-Strunk  
Jennie Anderton  
Sylvia Peña  
Don Richie

**Guests:**

Susie Galloway  
Perry Andrews  
Janice Lueht  
Amy Hathaway  
Jan Swander  
Betty Riley

**Staff:**

Melissa Metz  
Helen Nahoopii

**Seated Business/Industry Reps: 12**

Attending: 6

Seated Public Partners/Other: 11

Attending: 6

\*Participating via conference call.

**MEETING MINUTES**

**I. Call to order and introductions**

The meeting was called to order by Chair Tara Pritchard at 11:50 and introductions were made. A quorum was established.

**II. Approval of Minutes August/October 2007**

MOTION: Motion moved by Archie Linman, seconded by Jerry Bowers to approve the minutes from August 2007 and October 2007 as amended below: Under attendance:

October 2007- Add correct spelling of guest Jennie Anderton's name. A motion passed unanimously with these amendments.

**III. RWIB 11 Updates:**

- a. **Meeting Schedule** - No meeting will be held for December 2007 in order to prepare for the upcoming RWIB11 Strategic Planning session
- b. **Strategy Session** - Before the meeting a survey will be provided to identify priorities for the planning year 2008-2009.
- c. **Membership** - Chair Tara Pritchard reports that the following new member(s) have been confirmed by the county commissioners Sylvia Pena, Don Richie, Matt Balkwill and Jennie Anderton. Susan Galloway's application is pending upon receipt of a letter of recommendation from her employer. Betty Riley has submitted her application for membership.

- d. **Workforce Response Team** – Betty Riley reports that KCC feels they can no longer continue as fiscal agent for the WRT. RWIB11 acknowledges KCC for the good work they performed as past 2006 fiscal agent. Betty Riley recommends that COIC participate as the fiscal agent for WRT.

MOTION: Motion moved by Kathryn Rutledge, seconded by Don Richie to give COIC approval to serve as fiscal agent for WRT.

Motion passes unanimously.

- e. **One Stop Committee** – Jennie Anderton reports that OED and COIC are creating an enhanced partnership to work and support each other. One Stop staff appreciates the RWIB 11 membership suggestions for improvement of service. Jennie reports that they are currently going to hire a person to manage the seamless delivery system.
- f. **Community Funding Opportunity** – Helen Nahoopii provided an overview of work plan activity for the youth mural project-or One Stop beautification effort. A request for a member to participate as committee chair was made. Tara Pritchard suggested that Jennie Anderton oversee the project since she is directly linked with the one stop facility. Jennie Anderton agreed to participate as chair for the Klamath Falls project. Helen Nahoopii asked for a Lake County member to help identify a Lakeview county project and that a portion of the funds be considered for a Lakes County activity. Linda Michaelson will assist with identifying community need.

- IV. **TOC/OWA Updates:** Melissa Metz reports that at the recent TOC/OWA Quarterly meeting the vision committee met to discuss and approve a recommended restructuring / reorganization of the Boards and their committees. Several new members were also appointed.

Ann McPherson congratulated COIC Region 11 Manager, Perry Andrews for the successful grand opening of the Lakeview location. The open house was very nice and Lakeview COIC is off to a good start.

- V. **Good of the Order:** Melissa Metz reports that the Rural Conference is scheduled for November 18-20<sup>th</sup>, 2007 and will be at the Portland Hilton Hotel. The focus for this year will be rural Oregon issues. The registration fee has been removed for RWIB members.

#### VI. **Meeting Adjourned**

- a. The meeting was adjourned at 12:55.

